



SUNNYSIDE COMMUNITY PLAYGROUP

Inclusion Policy and Procedure

The following accompanies this policy:

- The name of the SENCO's – **Hilary Drew**.
- Arrangements for the assessment of individual children this will sometimes include completing the Individual Assessment Early Learning Development (IAELD) form.
- Record keeping systems for children with additional educational needs.
- The way children with additional educational needs will be offered a broad and balanced curriculum.
- The way resources within the group's budget will be allocated to additional needs work.
- Links between the Playgroup and external support services, including the local authority, Health Visitors, SEN Pre-School Advisory Teachers, Speech and Language Therapists, Inclusion Development Officer, Educational Psychologists and voluntary organisations.
- Arrangements for reviewing policies and procedures relating to additional needs.

Sunnyside Community Playgroup has regards to the DfES Code of Practice (2001) on additional needs and also to the guidelines supplied to private and voluntary providers of playgroup education. We follow the graduated response, when identifying children's needs. Early Years action- gather information. We have regard for the Equality Act 2012 and involve outside agencies. We provide a welcoming atmosphere, and appropriate learning opportunities for all children.

Registered Charity No. 299419

Member of the Pre-School Learning Alliance No. 28088



LOTTERY FUNDED

- Children with additional needs, like all our children, are admitted to the playgroup after consultation between the parents/carers and the playgroup leader.
- Our aim is to provide the developmental needs of each child in the group.
- All children in the group, irrespective of their additional needs, are encouraged wherever possible and appropriate, to participate in all the group's activities.
- Staff are happy to discuss with parents/carers a child's needs and progress.
- The needs and progress of children who have additional educational needs are monitored by their Key Person and the SENCO.
- We work closely with any other agencies using an integrated approach through Team Around the Child, using tools such as the Early Support and the Common Assessment Framework (CAF.)
- Being a Nursery Education Grant Provider in receipt of funding for the provision of free early education places we have regard to the Additional Educational Needs (SEN) Code of Practice. We have a SEN policy which promotes Inclusion and covers admission, and have appointed setting based Additional Educational Needs Co-Ordinators (SENCOS's)
- If it felt that a child needs extra support in the playgroup, funding will be sought to ensure that provision is appropriate to the child's needs eg exceptional needs process.
- With consent we work in liaison with relevant professionals and agencies outside the group to meet children's specific needs.
- Our staff attend, whenever possible, in-service training on special needs arranged by the Pre-School Learning Alliance and other professional bodies.

We work closely with the parents/carers of all the children in the group to ensure that:

- The group draws upon the knowledge and expertise of parents/carers in planning provision for the child;
- The child's progress and achievements are shared and discussed with parents/ carers on regular basis;
- Parents are aware of the arrangements for the admission and integration of children with special educational needs.

This policy was revised and adopted at a meeting of Sunnyside Community Playgroup

Held on

Signed on behalf of Sunnyside Community Playgroup

Chairperson

Play leader